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**WACSSO 2016 Conference Agenda Items**

For Rules of Debate, Standing Orders, How to Amend Motions and the Motion Flowchart, please see The Effective Meeting – Guidelines. A copy has been provided in your Conference Bag.

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**Motion:**
That the President's Report to the 2016 WACSSO Conference (including the audited financial statement for 2015/2016 and 2015 Conference Report) be adopted.

**Motion:**
That J Porteus CA be appointed as the WACSSO Auditor for the 2016/2017 financial year.

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**Constitution Items**

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<th>Constitution Items 1-10</th>
<th>Subject: Amendment to the WACSSO Constitution</th>
<th>Proposer: WACSSO State Council</th>
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**Preamble:**
The Associations Incorporation Act (2015) sets out some basic requirements with which all associations incorporated in WA, regardless of when they were incorporated, must comply. The rules of incorporated associations must not be inconsistent with those requirements. In line with the new law, scheduled to commence on 1 July 2016, WACSSO is required to make the following constitutional amendments.

**Constitution Item 1**
**Motion:**
That the WACSSO Constitution Rule 4.0 be amended to include a new rule 4.4 to read;  
4.4 New members of the association are to receive a hard or electronic copy of the rules.

**Constitution Item 2**
**Motion:**
That Constitution Rule 8.0 Financial Year, be amended by replacing ‘end on 30 June’ with ‘commence on 1 July’, to read;  
8.0 The financial year of WACSSO shall commence on 1 July.

**Constitution Item 3**
**Motion:**
That the WACSSO Constitution Rule 11.0 Management of WACSSO be amended to include;  
11.2 A quorum for an Executive Committee meeting shall be five (5).  
11.4 The duties of the Executive Committee members will include:  
* a duty of care and diligence;  
* a duty to act in good faith in the best interests of the association and for a proper purpose;  
* a duty not to misuse one’s position and a duty not to misuse information obtained through the position to gain advantage for self or someone else or to cause detriment to the association;  
* a duty to prevent the association trading when insolvent.  
11.6 There shall be no circumstance in which a member of the Executive Committee may seek payment, other than for out-of-pocket expenses in connection with the performance of the member’s functions.
11.7 No person shall be entitled to hold a position on the Executive Committee if the person has been convicted of, or imprisoned in the previous five years for:

- an offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three (3) months;
- an indictable offence in relation to the promotion, formation or management of a body corporate;
- an offence under Part 4 Division 3 or section 127 of the Associations Incorporation Act 2015

unless the person has obtained the consent of the Commissioner.

11.8 No person shall be entitled to hold a position on the Executive Committee if the person is, according the Interpretation Act section 13D, a bankrupt or a person whose affairs are under insolvency laws unless the person has obtained the consent of the Commissioner.

Constitution Item 4
Motion:
That the WACSSO Constitution Rule 14.0 Councillor Responsibilities be amended to include;
14.1.9 disclose any ‘material personal interests’ (financial and non-financial interests);
14.2.0 prevent the association trading when insolvent;
14.2.1 return all association documents and records in their possession after their appointment ceases

Constitution Item 5
Motion:
That the WACSSO Constitution Rule 19.2 of Constitution Rule 19.0 Meetings/notice of Meetings be amended by replacing ‘posted’ with ‘circulated’ to read;
19.2 Notices of State Council meetings shall be circulated to all members thereof ten (10) days prior to the date of the proposed meeting

Constitution Item 6
Motion:
That the WACSSO Constitution Rule 19.0 be amended to include a new rule 19.3 to read;
19.3 Special General Meeting
19.3.1 The Committee may at any time convene a Special General Meeting of the association
19.3.2 The Secretary must convene a Special General Meeting of the Association within 28 days after receiving a written request to do so from at least 51 per cent of the total number of members

Constitution Item 7
Motion:
That the WACSSO Constitution Rule 20.1.6 be amended by removing 19.1 and replace with 21.0 to read;
20.1.6 consider such agenda items of which notice has been given under Rule 21.0

Constitution Item 8
Motion:
That the WACSSO Constitution includes a new rule to read;
27.0 Grievances and Disputes
27.1 For procedures dealing with internal disputes under or relating to the rules of the Association –
a) between members
b) between members and the Association,
refer to the WACSSO By-Laws.
Constitution Item 9
Motion:
That the WACSSO Constitution Rule 37.0 be amended by replacing 1987 with 2015, to read;
37.1 The surplus property shall be distributed in accordance with the provisions of the Associations Incorporation Act 2015.

Constitution Item 10
Motion:
That the WACSSO Constitution be amended by adding a new rule 26.1.5 to read;
26.1.5 be required to give the Commissioner details of its address, and also notify the Commissioner of a change of address within 28 days of it occurring.

Constitution Item 11
Subject: Amendment to WACSSO Constitution Section 13
Proposer: WACSSO State Council

Preamble:
Each WACSSO electorate has a set term of office of 3 years. Recently we have had occasions where Councillors have been elected in a By-Election late in the year and because the electorate term of office is up for renewal the following year, the Councillor has had to submit another application prior to the first Friday in April the following year. This is not only a time imposition to the individual having to nominate twice in six months it is also a financial cost to the organisation to run another election process for that electorate. By adding an additional clause to Rule 13.0 Councillors’ Term of Office, we can improve this process.

Motion:
That the WACSSO Constitution rule 13.0 Councillors’ Term of Office, be amended to include a new 13.2.1 to read;
13.2.1 A Councillor that has been elected within 6 months of the end of the prescribed three year term of office will automatically hold the position for the subsequent three year term.

Policy Item

Policy Item 1
Subject: Revised WACSSO Policy
Proposer: WACSSO State Council

Preamble:
In 2014 WACSSO engaged a consultant and began the process of reviewing the WACSSO Policy to modernise the language, reduce the repetition and make it more user friendly. This revised version has altered the wording but not the intent of the existing document. It is intended that the existing policy will remain as a supplementary reference for a period of 12 months to enable effective transition to the revised policy. The revised version has been circulated electronically to all WACSSO Affiliates for information. [VIEW THE DRAFT POLICY]

Motion:
That Conference endorses the adoption of the revised WACSSO Policy.
Action Items

**Action Item 1**
**Subject:** Canteen Upgrades  
**Proposer:** Carine Senior High School P&C Association Inc.

**Preamble:**
Access to healthy food and being well fed before trying to learn are essential for students to experience success at school. School canteens provide an important source of food to students. The school canteen traffic light system, growing awareness of the importance of healthy food choices and changing parent expectations make many existing school canteens neither large enough or well equipped enough to provide the kinds of food choices we want our young people to have. Children are used to variety and attractively presented food. They are also entitled to expect their food to be available in a timely manner, so they do not lose a substantial percentage of any break time to queuing. When school canteens cannot meet students’ needs, students are more likely to leave the school grounds, make unhealthy choices and face the risks attached to that decision. In addition to increasing demands from regulators, parents and students; some school canteens face growing student numbers. In some cases canteens are now coping with a school population that has doubled since the canteen was designed and equipped. School canteen are often run by P&Cs who return all profits to the school and who are generally not in a position to fund major renovations to canteens. This leaves school canteens operating in difficult, potentially unsafe circumstances while struggling to meet the requirements of all stakeholders.

**Motion:**
That WACSSO request the Department of Education make funds available for major canteen upgrades in schools with a significant difference between the school’s initial design size and current numbers.

**Action Item 2**
**Subject:** Deaf education  
**Proposer:** Mosman Park Primary School P&C Association Inc.

**Preamble:**
Deaf education in WA includes one specialist primary and two high school based Deaf education centres. The majority of Deaf students are placed in mainstream schools where they may be the only Deaf/Hard of Hearing student. The role that an Educational Interpreter (EI) plays is critical to each student’s access to curriculum content as well as development of their natural language Auslan in both specialist and mainstream schools. Currently, there is no minimum qualification in Auslan proficiency required for EI’s in Western Australian classrooms. Schools are the only State Government authority settings where interpreters are employed without holding a formal qualification from the National Accreditation Authority for Translators and Interpreters (NAATI). EIs in WA schools should be required to hold this qualification and existing EIs should be supported to work towards the NAATI qualification to ensure all Deaf children in WA have access to a quality education.

**Motion:**
That WACSSO, in accordance with the principle of equitable access to a quality education for all students:

a) Communicate with the Australian Sign Language Interpreters Association (WA) to support their campaign for NAATI accredited EIs;
b) Write to both the Minister for Education and the Director General of Education to highlight the need for minimum qualifications for Education Interpreters and our concern for the outcomes of Deaf students under the current job requirements;

c) Seek commitment from the Minister and Director General to change the Job Description Form for Education Assistant (Auslan) to require NAATI accreditation, and implement a program for upskilling of existing unqualified staff to NAATI standards within 2 years.

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<td><strong>Subject:</strong> Community Development Funding</td>
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<td><strong>Proposer:</strong> Tuart Hill Primary School P&amp;C Association Inc.</td>
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**Preamble:**
Families from all over the world are coming to live in Australia, many of whom face difficulties with language and adjusting to their new environment. There is a strong need to embrace and support parents as partners in educating children in public schools. Funding is needed to achieve this.

**Motion:**
That the President of WACSSO writes to the Prime Minister requesting that funding be provided to our schools to develop and resource community development programs, services and support for our families. This will foster better and more productive communities. Funding should not only be attributed to low socio-economic schools but to all schools that embrace multicultural families.

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<td><strong>Subject:</strong> Overcrowding in High Schools</td>
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<td><strong>Proposer:</strong> City Beach Primary School P&amp;C Association Inc.</td>
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**Preamble:**
Following decades of public high school closures in WA, overcrowding at remaining public high schools is now reaching critical levels with little discernible long term planning evident from either State Government or the Department of Education. A good example is the recent delaying of City Beach High School until 2027, which will affect student populations at Churchlands High School and Shenton College as they will both be teaching approx. 3,000 students each by 2026. Despite this overcrowding there will still be a shortfall of 2,000 high school places in the wider area by 2026.

**Motion:**
That WACSSO request that the Minster for Education;
- Outline his strategy to manage forecasted overcrowding in public high schools while maintaining high standards of access an educational outcomes;
- Provide projected student numbers for high schools in the metropolitan area, including the source of these projections;
- Outline how additional students will access schools and the impact of overcrowding on existing schools in the western suburbs;
- Outline what measures are being taken to mitigate against the impact of overcrowding in regards to student’s sufficient access and use of educational facilities and resources; and
- Communicate the strategy to address the impact of school population growth on wider community services such as public transport, traffic, swimming pools and local government services.
Subject: Common Use Agreements and economic common sense
Proposer: Mindarie Primary School P&C Association Inc.

Preamble:
A Common Use Arrangement (CUA) is a whole of government standing offer arrangement for the provision of specific goods or services commonly used within government. CUAs are aggregated supply arrangements that enable a public authority to source goods or services. Where a CUA has been established, a public authority must purchase under it in accordance with the relevant Buyers Guide, except where and to the extent that an authorised officer of the Department of Finance, approves alternative arrangements.

A plan to re-develop a school library has been costed, using suppliers dictated to us under the Common Use Agreement. We have also asked a local builder to provide estimates for the same work. The local builder is able to save us more than ten thousand dollars on just one item inserting a new door. We have the opportunity to save money and reallocate. P&C organisations are committed to raising funds to help our children’s education, and we are continually frustrated that our hard earned funds are spent on over-inflated pricing.

Principals now have the autonomy to hire teaching staff, but are still unable to hire reputable, local tradespersons to complete works at a fraction of the cost of those under the CUA. Surely, the school and P&C funds are better spent on providing support for improving education, rather than over-paying for building works.

Motion:
That WACSSO requests the Director General of Education and the State Government to re-evaluate the Common User Agreements to allow business managers and school Principals to have the autonomy to obtain the best price in the interests of the school.